

**JOHNSON COUNTY MISSOURI SHERIFF'S OFFICE**  
**REQUEST FOR PROPOSAL**  
**INMATE VIDEO VISITATION, PHONE AND**  
**COMMISSARY**



**Release Date: 04-15-2021**

**Submittal Deadline Date: 05-07-2021**

**Start Date: VARIES BASED ON CONTRACT AWARD**

## **GENERAL SPECIFICATIONS**

### **1. INTRODUCTION:**

The Johnson County Sheriff's Office is responsible for the housing of inmates in the Johnson County Jail located at 278 SW 871 Rd., Centerview, Missouri, 64019. The Johnson County Jail is a 220 bed facility, with an average of 150 inmates at any given time.

### **2. SCOPE OF WORK**

The Johnson County Sheriff's Office (hereinafter referred to as COUNTY) is requesting proposals from experienced vendors to provide inmate video visitation, inmate phone, inmate commissary services and trust fund accounting system for inmates at the Johnson County Jail.

### **3. OBJECTIVES OF RFP**

To solicit competitive sealed proposals from vendors that will result in the award of a contract pursuant to the laws of Missouri between the successful Vendor and the COUNTY.

- a. Provide COUNTY with a comprehensive video visitation system and a computerized commissary services program and inmate trust fund accounting system that will meet specifications in a cost-effective manner at no cost to COUNTY. The system will be 'user friendly' in that it will require the least number of screens/steps in order to complete a transaction to ensure timeliness and efficiency in processing. The Video Visitation system will provide inmate tablets along with a Lobby Kiosk and Booking Kiosk.
- b. The vendor will provide all commissary stock, supplies, labor, supervision, equipment, and delivery personnel necessary to provide the services required in the specifications, with commissary delivered to COUNTY twice a week.

- c. Provide retail/market brand hygiene products, writing materials, games, food items and a limited clothing section. Maintain market-price with regard to the retail-price of the commissary items to the inmates. Provide a reasonable/fair commission back to COUNTY.
- d. Have the capability to interface with Omnigo / ITI JMS software for PIN generation reporting for accurate admission, identification, and population movement, housing location status and release information so that both COUNTY and Commissary Trust/Fund systems are synchronized in real time.

### **AWARD OF CONTRACT**

Award will be made to the successful contractor following the evaluation process. The contract shall be awarded on the basis of technical and financial evaluations. COUNTY will award to the responsible contractor who submits a responsive proposal, and which is most advantageous to the COUNTY. COUNTY will send written notice of its award to the successful contractor. Said notice shall constitute acceptance of the successful contractor's proposals. COUNTY reserves the right to award the contract to the vendor who has demonstrated the ability to fulfill the requirements of this RFP and the needs of the COUNTY.

### **FACTORS OF AWARD –**

The successful proposal will include:

#### *General Vendor Qualifications and Experience*

- Capability of vendor's network
- Company background, staffing and experience
- Responsiveness to this RFP

#### *Technical Approach*

- Proposed delivery schedule
- Hardware and software capabilities
- System Support
- Trust Fund Accounting System

### Cost Proposal

- Commission to COUNTY
- Any fees or other cost to COUNTY

### Features and Abilities of Systems

*The successful Vendor's proposal will include the following at a minimum or in part due to Vendor's ability.*

- Lobby Commissary Kiosk
- Booking Kiosk
- Debit Release Kiosk
- Check refunds
- Easy Automation between Jail JMS (Omingo / ITI) – Commissary - Video
- User Configurable Commissary/Trust Account Reports
- User Configurable Inmate Kiosk Forms (bond request, public defender request, etc.)
- Automated inmate debt collection
- Flexible Menu offerings
- 24/7/365 Support with 24 hour response time
- Visitation Kiosk and/or Inmate Tablets – Kiosks and Tablets, plus their operating systems must be provided by the same developer and be proprietary to the vendor. Third Party tablets are excluded.
- Facial Recognition software to prevent/deter unauthorized use
- Law Library Access
- Secure Mail Scanning services
- Remote and on-site video visitation
- Inmate Text messaging
- Inmate Grievance Reporting
- Inmate Medical Call Reporting
- Inmate Requests Reporting
- User Custom Report creating

- Inmate Picture Mail
- Media apps providing both educational and entertainment features
- PREA notifications and acceptance logs
- Staff to Inmate Messaging
- Investigative Usage Alerts
- Inmate handbook

## CONTRACT PERIOD

This Term Contract is for three years.

## PROPOSAL

### 1. SUBMISSION OF PROPOSALS

2. All contractors submitting proposals shall submit one copy of the proposal by mail or email by 5:00 PM by May 7, 2021 to:

**JOHNSON COUNTY SHERIFF'S OFFICE**

**MAJOR AARON BROWN**

**VIDEO VISITATION AND COMMISSARY PROPOSAL**

**278 SW 871 RD**

**CENTERVIEW, MISSOURI 64019**

**EMAIL [abrown@jocomosheriff.org](mailto:abrown@jocomosheriff.org)**

Proposers should clearly identify/mark their proposals with "Video Visitation and Commissary Proposal" on the package or email. Any proposal not meeting the specifications in this RFP may be rejected. COUNTY reserves the right to reject any and/ or all proposals at COUNTY discretion. COUNTY also reserves the right to issue supplementary information during the proposal preparation period. All proposals become the property of COUNTY and will be kept confidential until after an award is made.